

John Armitt CBE FREng
Chairman

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Dear Mr Aylett

MEMBERSHIP OF THE EPSRC COUNCIL

The Engineering and Physical Sciences Research Council is currently seeking applications from senior individuals to serve on its Council. EPSRC is a non-departmental public body principally funded through the Science Budget by the Department for Innovation, Universities and Skills (DIUS) via the Science and Innovation Group (S&IG).

Council members have corporate responsibility for all the Council's actions and those of the organisation's staff. The Chair, members of Council and the Chief Executive are appointed by the Secretary of State for Innovation, Universities and Skills who sets broad guidelines within which Council members are expected to work.

I would like to enlist your help in encouraging suitable individuals from your community to apply for membership of EPSRC Council. The vacancies have a start date of 1 April 2009 and appointment is for up to four years with the possibility of re-appointment. The Council meets 5 times per year and the total time commitment would not exceed 20 days per year. These are part-time appointments for which an honorarium of £6740 per year is paid.

The appointments are made by the Secretary of State for Innovation, Universities and Skills on the advice of a panel, which includes an independent member. The process is conducted under the Code of the Commissioner for Public Appointments and is fully in accordance with the Nolan principles and includes an open advertisement in the national press and leading journals.



INVESTOR IN PEOPLE



We currently have three vacancies:

Industrialist vacancies – there are 2 vacancies for senior industrialists from the business/commercial sector. We would particularly welcome applications from those with a background in the following: 'third' sector (eg. charities, the voluntary sector, not for profit organisations, NGOs), aerospace, power, chemical/pharmaceuticals, financial services or creative industries.

Academic vacancy – there is 1 vacancy. Applications are sought from outstanding mathematicians at professorial level or equivalent.

I would ask you to do all that you can to encourage applications from suitably qualified women, members of ethnic minorities and disabled people. I do recognise that we need to get appropriately qualified people with suitable experience but these groups are under represented on the Council and we are keen to try and attract such people where they do fit the role and person specification looked for.

A more detailed role and person specification for the vacancies is attached which includes details of the application process. The closing date for applications is **3 December 2008**.

I would appreciate your help in this matter as the Council plays a vital role in formulating the policy, priorities and strategy of the EPSRC and the stewardship of its budget and the extent to which performance objectives and targets have been met.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'John Armitt', written over a horizontal line.

John Armitt
Chair, EPSRC Appointments Panel